



PUNJAB PUBLIC SERVICE COMMISSION
Baradari Garden, Patiala- 147001
Website : www.ppsc.gov.in

Advt.
 No.
 05

The Punjab Public Service Commission invites **Online Application Forms** from eligible Candidates for recruitment to **Six Posts of District Welfare Officer** in the Department of Welfare of Scheduled Castes and Backward Classes, Government of Punjab.

Note: This Advertisement is being published as per requisition received from the Department of Welfare Government of Punjab vide their Letter No. 1/10/13 Welfare Cell 1/492 dated 16/04/2013 and 1/10/2013 Welfare Cell/745 & 102295 dated 12/08/2013, 26/9/2013 & 29/1/2014, No. 1/10/2013-WC1/1008 dated 27/11/2014, No. 1/10/2013-WC1/04 dated 02/01/2015 and No. 1/10/2013-WC1/118 dated 11/02/2015 and is subject to any modification or amendment that may be made by the Government subsequently.

1.0 VACANCIES AND RESERVATION

Sr. No.	Category Code	Name of Post /Category	No. of Posts
		District Welfare Officer	06
1	71	General	02
2	72/73	ESM/LDESM, Punjab	01
3	81	Balmiki/Mazhbi Sikh, Punjab	02 (Backlog -1)
4	85	Backward Classes, Punjab	01
		Total	06*

*The number of vacancies and reservation of posts is liable to alteration without any notice.

2.0 PAY SCALE: Rs. 10300-34800 + 5000/- Grade Pay.

Regarding drawing the pay of the appointed candidate, **as per Notifications No. 7/204/2012-4FP1/66, Dated 15/01/2015 of Govt. of Punjab Department of Finance (Finance Personnel-I Branch) Chandigarh, fixed emolument equal to Minimum of the Pay Band i.e. Rs. 10300/- without any Grade Pay or any allowance will be paid during the probation period of 2 years.** It is also clear that Annual increment or any other allowance except travelling allowance will not be paid during the probation period of 2 years.

3.0 ESSENTIAL QUALIFICATIONS :-

- i) Graduate of a recognized University with at least 5 years experience as Social Worker especially amongst the Scheduled Castes and Backward Classes. The candidate having qualification of M.A. in the subject falling under the classification of 'Social Sciences' or Sociology and possessing Technical Knowledge experience in the field of Social Welfare Department's activities will be given preference.
- ii) Punjabi of Matriculation or its equivalent standard.

(Relaxable for Sikh Migrants to the extent that they will have to acquire such qualification within two years after joining the service failing which their services shall liable to be terminated)

Important Note: The candidates MUST possess the requisite qualification mentioned at para 3 (i) and (ii) above on or before **19/03/2015** (i.e. The Last date of Submission of Online Application Forms.) During various stages of selection process, the candidature of the candidate shall be 'purely provisional' subject to his/her fulfilling the eligibility criteria and verification of documents by the Commission.

4.0 AGE

- (i) Candidates should not be below 21 years and above 37 years of age as on 19/03/2015 (i.e. The Last date of Submission of Online Application Forms.)
- (ii) Upper age limit may be relaxed up to 45 years for all States/ Central Government employees.
- (iii) The Upper age limit is relaxed upto 42 years for Scheduled Castes and Backward Classes of Punjab.
- (iv) Ex-servicemen of Punjab Domicile shall be allowed to deduct the period of his service in the Armed Forces of Union from his actual age and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy in the Service Rules concerned by more than three years, he shall be deemed to satisfy the condition regarding age limit.
- (v) Upper age limit is also relaxable upto 42 years for Widows, Divorcees and certain other Categories of Women.
- (vi) Upper age limit is also relaxed upto 47 years for Physically Handicapped of Punjab.

5.0 COMPETITIVE EXAMINATION

The Commission shall hold a Competitive Examination of General Studies details of which can be seen in the 'General Information for the Candidates'

IMPORTANT NOTE : The candidates can ONLY apply by filling Online Application Form, a link of which is available on the website of the Punjab Public Service Commission www.ppsc.gov.in

Process	Step	Last Date
To make new registration for applying for the post.	(Step-1)	19/03/2015 By 11:59:00 PM
To deposit the Application fees by system generated Bank Challan Form.	(Step-2)	25/03/2015 [During Banking Hours]
To take print of duly filled Online Application Form (after depositing the Application Fees) and to submit the Hard Copy of duly filled Online Application Form alongwith copy of self attested certificates and Challan Form (PPSC Copy only)	(Step-3)	06/04/2015 By 05:00:00 PM

(It may be noted that the Last date of submitting Online Application Form is 19/03/2015 and the same shall be considered as last date for all purposes. Further, the last date of submission of Print out of duly filled Online Application Form is 06/04/2015 by 05:00:00 PM. This extra time is given only to cater for the travel time of post/ postal delay if any.)

Dated : 26-Feb-2015

Sd/-
Secretary
Punjab Public Service Commission
Patiala

ANNEXURE- A

Form of certificate to be submitted by a candidate belonging to a Backward Class in support of his/her claim

FORM OF CERTIFICATE OF BACKWARD CLASS

1. This is to certify that Shri/Shrimati/Kumari _____
son/daughter of Shri _____ of village/town _____
in District/Division _____ of the State of Punjab belongs to
the _____ Caste, which is recognised as a Backward Class in terms of
Punjab Government letter No. _____ dated _____.
2. This is also certified that he/she does not belong to any category of persons/sections mentioned
in column 3 of the schedule to the Punjab Government, Department of Welfare letter
No.1/41/93-RCI/459 dated 17-01-1994, No. 1/41/93-RC1/1597 Dated 17-08-2005 & No.
1/41/93-RCI/209 dated 24-02-2009 and No.1/41/93 RCI/609 dated 24.10.2013.
3. Shri/Shrimati/ Kumari _____ and or his/her family
ordinarily reside(s) in village/town _____ of District/Division
_____ of the State of Punjab.

Signature _____

Designation _____

(Seal of the officer concerned) _____

Place: _____

State: _____

Date: _____

ANNEXURE- B**FORM OF DECLARATION REGARDING BACKWARD CLASS STATUS**

I, _____ S/o D/o Sh. _____ R/o
_____ belong to backward
class (_____ Caste) which has been declared as backward class by Govt. of
Punjab. That no change occurred in my previous status and I do not fall in the section
of creamy layer as per Punjab Govt. letter No. 1/41/93 RC1/459 dated 17/1/1994 and
No. 10/9/2009 RC1/62 dated 8/1/2010.

Signature of Applicant

ANNEXURE- C

Form of certificate to be submitted by a candidate who is a lineal descendant of an ex-serviceman in support of his/her claim

LINEAL DESCENDENT CERTIFICATE

(As per Punjab Government Notification No. G.S.R.9/Const/Art. 309, 234 and 318/Amd (5)/2003 dated 6 Nov 2002 and letter No. 15/7/92-4DW/Part 11/2056 dated 30 Apr 2003)

Certified that Sh/Smt/Miss _____ is a Lineal Descendent/

Wife of No. _____ Rank _____

Name _____ who is an Ex-Serviceman as per Identity Card No. _____

issued by District Sainik Welfare Officer _____ and residing at

Village/Town _____ PO _____ District. _____

2. This certificate is issued to Sh./ Smt/ Miss _____ whose date of birth is _____ strictly for the purpose of:

*(a) employment for the post of _____ in the office of _____

*(b) admission for (name of the class/course) _____ in _____ (name of the educational Institution).

*(Strikeout whichever is not applicable)

District Sainik Welfare Officer

No.: _____

Place: _____

Date: _____

ANNEXURE- D

*Form of certificate to be submitted by a candidate belonging to Scheduled Caste and Scheduled Tribe
in support of his/her claim*

FORM OF CASTE CERTIFICATE

1. This is to certify that Shri/Shrimati/Kumari _____ son/daughter
of Shri _____ of village/Town _____
in District/Division _____ State of _____ belongs to
_____ Caste/Tribe, which has been recognised as a Scheduled Caste/Scheduled Tribe
as per "The Constitution (Scheduled Castes) Order, 1950".

2. Shri/Shrimati/Kumari _____ and/or/his/her family ordinary
resides in village/town _____ of District/Division _____
of the State of _____.

Signature _____

Designation _____

(With Seal of office) _____

Place: _____

State: _____

Date: _____

* Please score out whichever is not applicable.

Note: The word 'ordinarily
resides' here will have the same meaning as is given in Section 20 of the Representation of the
People Act, 1950.