

Advertisement No. SCSP-1/2016

PROFORMA

EXPRESSION OF INTEREST

(To be filled by the concerned NGO, Trust, Organization etc.)

(A) Introduction		
1.	(a) Name of NGO/V.O/Trust/Organization	
	(b) No.& Date of Registration (copy to be enclosed)	
	(c) Complete Postal Address (Headquarters)	
	(d) Phone No (Mobile & Landline)	
	(e) Fax No.	
	(f) E-mail address	
	(g) No. and Location of Branch Offices	
2.	List of members of Governing Body/ Executive Committee.	Please fill up and attach Annexure-1
3.	(a) Name of Key functionary/ Contact person	
	(b) Designation	
	(c) Address	
	(d) Contact No. (Mobile, landline, fax)	
	(e) E-mail address	
4.	Present value of property/assets as per latest balance sheet.	Rs.
	Specify No. and name of properties and major assets owned or being used for implementation of schemes/projects (e.g. school buildings, dharamshala, mobile van/ambulance etc.)	
5.	No. of workers (at headquarters and branches separately).	
	(i) Paid Staff	
	(ii) Volunteers	
6.	Projects (including Skill Development activities/courses) undertaken during the last 3 years.	Please fill up and attach Annexure-11
7.	Whether presently implementing any project with grant from Central Govt./ State Govt. or any other organization/source including International organization.	If so, give details as per Annexure-111
8.	Whether any Skill Development course(s) is/are affiliated to/accredited by University/Board/Govt. Institution. If yes, specify	
9.	Whether the organization was at any stage blacklisted by Central or State Govt. or any other organization.	

(B) Documents to be attached		
1.	Copy of Registration Certificate	
2.	Copy of Balance Sheets for the last 3 years duly certified by the Chartered Accountant.	

**Signatures with seal
(Name of Authorized signatory)**

