The Punjab Public Service Commission invites Online Application Forms from eligible Candidates for recruitment to Six Posts of District Welfare Officer in the Department of Welfare of Scheduled Castes and Backward Classes, Government of Punjab.

Note: This Advertisement is being published as per requisition received from the Department of Welfare Government of Punjab vide their Letter No. 1/10/13 Welfare Cell 1/492 dated 16/04/2013 and 1/10/2013 Welfare Cell/745 & 102295 dated 12/08/2013, 26/9/2013 & 29/1/2014, No. 1/10/2013-WC1/1008 dated 27/11/2014, No. 1/10/2013-WC1/04 dated 02/01/2015 and No. 1/10/2013-WC1/118 dated 11/02/2015 and is subject to any modification or amendment that may be made by the Government subsequently.

1.0 VACANCIES AND RESERVATION

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Category Code</th>
<th>Name of Post /Category</th>
<th>No. of Posts</th>
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<tr>
<td>1</td>
<td>71</td>
<td>General</td>
<td>02</td>
</tr>
<tr>
<td>2</td>
<td>72/73</td>
<td>ESM/LDESM, Punjab</td>
<td>01</td>
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<tr>
<td>3</td>
<td>81</td>
<td>Balmiki/Mazhbi Sikh, Punjab</td>
<td>02 (Backlog -1)</td>
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<tr>
<td>4</td>
<td>85</td>
<td>Backward Classes, Punjab</td>
<td>01</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Total</strong></td>
<td><strong>06</strong></td>
</tr>
</tbody>
</table>

*The number of vacancies and reservation of posts is liable to alteration without any notice.

2.0 PAY SCALE: Rs. 10300-34800 + 5000/- Grade Pay.

Regarding drawing the pay of the appointed candidate, as per Notifications No. 7/204/2012-4FP1/66, Dated 15/01/2015 of Govt. of Punjab Department of Finance (Finance Personnel-I Branch) Chandigarh, fixed emolument equal to Minimum of the Pay Band i.e. Rs. 10300/- without any Grade Pay or any allowance will be paid during the probation period of 2 years. It is also clear that Annual increment or any other allowance except travelling allowance will not be paid during the probation period of 2 years.

3.0 ESSENTIAL QUALIFICATIONS :-

i) Graduate of a recognized University with at least 5 years experience as Social Worker especially amongst the Scheduled Castes and Backward Classes. The candidate having qualification of M.A. in the subject falling under the classification of 'Social Sciences' or Sociology and possessing Technical Knowledge experience in the field of Social Welfare Department's activities will be given preference.

ii) Punjabi of Matriculation or its equivalent standard.

(Relaxable for Sikh Migrants to the extent that they will have to acquire such qualification within two years after joining the service failing which their services shall liable to be terminated)

Important Note: The candidates MUST possess the requisite qualification mentioned at para 3 (i) and (ii) above or before 19/03/2015 (i.e. The Last date of Submission of Online Application Forms.) During various stages of selection process, the candidature of the candidate shall be 'purely provisional' subject to his/her fulfilling the eligibility criteria and verification of documents by the Commission.
4.0 AGE

(i) Candidates should not be below 21 years and above 37 years of age as on **19/03/2015** (i.e. The Last date of Submission of Online Application Forms.)

(ii) Upper age limit may be relaxed up to 45 years for all States/ Central Government employees.

(iii) The Upper age limit is relaxed up to 42 years for Scheduled Castes and Backward Classes of Punjab.

(iv) Ex-servicemen of Punjab Domicile shall be allowed to deduct the period of his service in the Armed Forces of Union from his actual age and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy in the Service Rules concerned by more than three years, he shall be deemed to satisfy the condition regarding age limit.

(v) Upper age limit is also relaxable up to 42 years for Widows, Divorcees and certain other Categories of Women.

(vi) Upper age limit is also relaxed up to 47 years for Physically Handicapped of Punjab.

5.0 COMPETITIVE EXAMINATION

The Commission shall hold a Competitive Examination of General Studies details of which can be seen in the ‘General Information for the Candidates’

**IMPORTANT NOTE**: The candidates can ONLY apply by filling Online Application Form, a link of which is available on the website of the Punjab Public Service Commission [www.ppsc.gov.in](http://www.ppsc.gov.in)

<table>
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<tr>
<th>Process</th>
<th>Step</th>
<th>Last Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>To make new registration for applying for the post.</td>
<td>(Step-1)</td>
<td><strong>19/03/2015</strong>&lt;br&gt;By 11:59:00 PM</td>
</tr>
<tr>
<td>To deposit the Application fees by system generated Bank Challan Form.</td>
<td>(Step-2)</td>
<td><strong>25/03/2015</strong>&lt;br&gt;[During Banking Hours]</td>
</tr>
<tr>
<td>To take print of duly filled Online Application Form (after depositing the Application Fees) and to submit the Hard Copy of duly filled Online Application Form alongwith copy of self attested certificates and Challan Form (PPSC Copy only)</td>
<td>(Step-3)</td>
<td><strong>06/04/2015</strong>&lt;br&gt;By 05:00:00 PM</td>
</tr>
</tbody>
</table>

(It may be noted that the Last date of submitting Online Application Form is **19/03/2015** and the same shall be considered as last date for all purposes. Further, the last date of submission of Print out of duly filled Online Application Form is **06/04/2015 by 05:00:00 PM**. This extra time is given only to cater for the travel time of post/ postal delay if any.)

Dated : 26-Feb-2015

Sd/-
Secretary
Punjab Public Service Commission
Patiala
FORM OF CERTIFICATE OF BACKWARD CLASS

1. This is to certify that Shri/Shrimati/Kumari ________________________________
   son/daughter of Shri ______________________ of village/town _______________________
   in District/Division ______________________________ of the State of Punjab belongs to
   the_______________________ Caste, which is recognised as a Backward Class in terms of
   Punjab Government letter No. ______________________________ dated ______________.

2. This is also certified that he/she does not belong to any category of persons/sections mentioned
   in column 3 of the schedule to the Punjab Government, Department of Welfare letter

3. Shri/Shrimati/ Kumari______________________________and or his/her family
   ordinarily reside(s) in village/town ______________ __of District/Division
   ______________________ of the State of Punjab.

   Signature _________________________
   Designation _______________________
   (Seal of the officer concerned) _____________________

Place: ______________

State: ______________

Date: ______________
ANNEXURE- B

FORM OF DECLARATION REGARDING BACKWARD CLASS STATUS

I, _______________________ S/o D/o Sh. _______________ R/o __________________ ____________________________________________ belong to backward class ( _____________ Caste) which has been declared as backward class by Govt. of Punjab. That no change occurred in my previous status and I do not fall in the section of creamy layer as per Punjab Govt. letter No. 1/41/93 RC1/459 dated 17/1/1994 and No. 10/9/2009 RC1/62 dated 8/1/2010.

Signature of Applicant
ANNEXURE- C

Form of certificate to be submitted by a candidate who is a lineal descendant of an ex-serviceman in support of his/her claim

LINEAL DESCENDENT CERTIFICATE


Certified that Sh/Smt/Miss ________________________________ is a Lineal Descendent/ Wife of No. ________________________________ Rank ________________________________
Name___________________ who is an Ex-Serviceman as per Identity Card No. __________________
issued by District Sainik Welfare Officer ________________________________ and residing at Village/Town ________________________________ PO ________________________________ District. ________________________________

2. This certificate is issued to Sh./ Smt/ Miss ________________________________ whose date of birth is ________________________________ strictly for the purpose of:

*(a) employment for the post of ________________________________ in the office of ________________________________

*(b) admission for (name of the class/course) ________________________________ in ________________________________ (name of the educational Institution).

*(Strikeout whichever is not applicable)

District Sainik Welfare Officer

No.: ________________________________
Place: ________________________________
Date: ________________________________
FORM OF CASTE CERTIFICATE

1. This is to certify that Shri/Shrimati/Kumari______________________________ son/daughter
   of Shri________________________________ of village/Town _________________________
   in District/Division ______________________ State of __________________________
   belongs to __________________ Caste/Tribe, which has been recognised as a Scheduled Caste/Scheduled Tribe
   as per “The Constitution (Scheduled Castes) Order, 1950”.

2. Shri/Shrimati/Kumari ___________________________ _______ and/or/his/her family ordinary
   resides in village/town________________ of District/Division ___________________________
   of the State of ____________________.

   Signature ___________________________

   Designation _________________________

   (With Seal of office)___________________

Place:______________
State:______________
Date:______________

* Please score out whichever is not applicable.

Note: The word ‘ordinarily resides' here will have the same meaning as is given in Section 20 of the
       Representation of the People Act, 1950.